

SAFETY BULLETIN

No. 02/2014

Date: June 2014

Subject: **Baggage Make-Up Area -
Safety & Housekeeping**

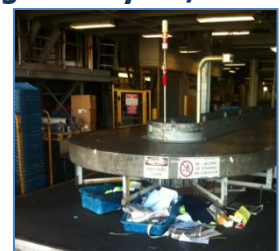
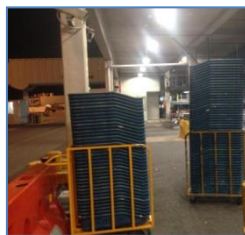
Area of Concern: **Airside Operations**



This Safety Bulletin is issued following recent safety concerns raised by operators regarding some unsafe practices and procedures by some staff when operating in the BMU; and following previous incidents & "near misses" relating to activity in and around the BMU.

These include:

- Operator rubbish accumulating under & around the Laterals
- Congestion around Laterals – in-particular excessive parking of non-essential equipment around Laterals; &/or early staging of equipment - this can prevent other Operators or BCS accessing Laterals & also blocking access to Fire Extinguishers
- Bags not cleared from Laterals resulting in bag jams with potential flight delays &/or damage to the Baggage system
- **Unsafe stacking of 'tubs'**
- **Speeding within the BMU**



All Airlines and Ground Handlers need to remind all staff that the BMU is a common use area; and during peak periods multiple airlines may be allocated the same Baggage Lateral. To ensure that all Operators/Handlers work cooperatively and follow the same processes, the following procedures must be adhered to:

- **Keep BMU clear of non-essential vehicles and equipment e.g. multiple tugs and other equipment must not be parked around laterals.**
- **No early staging of equipment, in particular if this impacts on another flight**
- **Baggage handling staff must be present at the laterals at all times during check-in of a flight**
- **Rubbish must be removed following completion of flights**
- **Tub Trolleys must only be stacked to the allowable height limit**
- **Regularly collect any Oversize baggage items**
- **Speed – reduced speed limit of 5KPH (around walking pace) applies within the BMU**
- **Vehicles must not reverse from the BMU unless there is a 'spotter' ensuring the road is clear of any oncoming traffic**
- **Any incidents or damage must be reported to DIA**

Please contact DIA Operations ADM 0401 005 977 or Operations Officers -0402 088 145 - for any day to day issues in the BMU.

Issued by Mike Clancy – Airside Operations Manager – Darwin International Airport